

SPECTRUM AGM Minutes  
September 27<sup>th</sup>, 2016  
7:00-8:30pm

**1. Registration**

**2. Annual General Meeting - Call to Order - 7:13pm**

**2.1 Welcome** (*All sessions facilitated by Jim Parrott unless otherwise stated*)

- a. Historical Background to the Establishment of SPECTRUM

**2.2 Member Protocol**

- a. Voting Procedure  
Reviewed
- b. Agenda Overview  
Agendas have been circulated among those in attendance
- c. Establishing Conflict of Interest  
None have come forward

**2.3 Call to Order**

- a. Establish Quorum  
Randy Farrell has counted, determining we have 22 non-board members present, 3 board members, and 1 proxy for a board member.
- b. Appoint Recorder  
Erin McLaren approved as Recorder by consensus
- c. Appoint Electoral Officer  
Bonnie Voisine approved as Electoral Officer by consensus
- d. Appoint Parliamentarian  
Scott Williams approved as Parliamentarian by consensus
- e. Motion to approve AGM agenda  
Diane Kilby Moves  
Kaitlin Trowhill seconds  
20 in favour, 0 opposed, 0 abstentions

**2.3.1 Director's Reports**

- a. Board President and Executive Director's Report  
Review of services, programs, and projects

- b. Financial Report (*Nicole Dierx, Treasurer*)
  - Amendment to the Financial Report: edit to reflect the correct dates of the coming fiscal year.

### **2.3.2 Motions**

- a. Motion to Approve Minutes of 2015 AGM
  - Randy Farrell moves
  - Kaitlin Trowhill seconds
  - 19 in favour, 0 opposed, 2 abstentions
- b. Motion to Approve Revised Articles of Incorporation
  - Nicole Dierx moves
  - Diane Kilby seconds
  - Discussion:
    - Question regarding where support programs are included under the new articles. Clarification: they are included under “educational programs”
  - 21 in favour, 0 opposed, 0 abstentions
- c. Motion to Adopt the Financial Statement of SPECTRUM for the Last Year:
  - i. Motion: Financial Statements for the fiscal year of August 1, 2015 to July 31, 2016
    - Rick Jaques moves
    - Kaitlin Trowhill seconds
    - Discussion:
      - Reiteration that this vote is to approve the financial statements contingent on the amendment to reflect the correct dates for the coming fiscal year
    - 21 in favour, 0 opposed, 0 abstentions

### **2.3.3 Elections** (*Bonnie Voisine, Electoral Officer*)

- a. Nicole Dierx
- b. Randy Farrell
- c. Cait Glasson
- d. Kashaf Imtiaz
- e. Sunna Murphy
- f. Jim Parrott
- g. William Pensaert

Election of the board members as a slate

16 in favour, 0 opposed, 0 abstentions

**2.3.4 Adjournment - 8:00pm**

Jim Parrott moves to adjourn the meeting, approved by consensus.

**3. Guest Speaker**

**3.1 Nancy DiPietro** - Director of Clinical Services, Lang's Community Health Centre, Cambridge

**3.2 Socializing**